

Mrs. Chambers' Class Information



Arrival and Dismissal

The children are allowed to enter the building no earlier than 8:45am. **Students must be in classrooms by 9:10am.** Children who arrive after 9:10 will be marked tardy and need to go to the office to receive a tardy slip. **The children will be dismissed at 3:40 pm and 3:10 pm on Wednesdays.** An adult or responsible older child must pick up kindergarten children. Your child will only be released to the people you designate in writing or designate in ParentVUE. If you wish to pick up your child early, please go to the office first to check them out. If an emergency change occurs, please contact **the office**, not my voicemail.



Bus Riders

Bus riders will enter through the gym doors and walk to our room. At the end of the day, I walk the bus riders to their buses.



Car rider

Car riders will enter through the Grassy Creek parking lot on the north side of the building.

In the PM, please join the line of cars at the north side of the building and pick up your child by Door #4. Please be prepared with your child's number in the windshield to let staff know who you are picking up. You will **NOT** get out of your car to get your child. Your child will come to you with the help of an assistant.

***ANY CHANGES IN TRANSPORTATION MUST BE IN WRITING. I WILL NOT ACCEPT PHONE CALLS.** If you forget to send the letter to school with your child, you may call the front office.



Breakfast

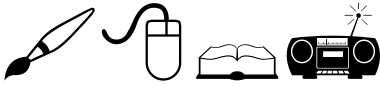
Breakfast is \$1.50 for all children in our building. Milk is \$0.50. Breakfast begins at 8:45 and ends at 9:05. Please let me know if your child will need to go to breakfast. Sometimes they forget until it is too late. If your child will be arriving after this point, **please make sure they have eaten.**

Lunch

Lunch is \$2.45 for all children in our building. Lunch menus are available on the school website. Discuss each day what they will choose if they are buying their lunch. You may also put money on your child's lunch account on-line. **If you send money to school, please put it in a sealed envelope with your child's name on the front.**

Students may bring a lunch box (please put your child's name on their lunch box). Please pack foods that you know and expect them to eat and that they can open on their own. Try not to "over pack" their lunch. Students must throw away any left over foods.

If you would like to eat lunch with your child, please let me and the office know. Also, make sure to sign in the office when you enter the school. Please make sure you notify me if your child has a food allergy!



Specials

Kindergarten participates in all 6 special area classes (CLAMPS):

Computer

Library

Art

Music

P.E.

STEM

* Specials Schedule will be sent weekly on newsletter. Please make sure your child wears gym shoes on Gym day!

Home-School Communication



I will communicate with you in a variety of ways.

- Weekly newsletters: These will come home on Mondays in the Take Home Communication Folder. Please take the time to look at them for important notes, events, and how you can support your child's learning at home.
- E-mails
- Telephone calls
- Dojo (free mobile app to communicate)
- Additional written messages will always be sent in the Take Home Communication Folder.
- Please feel free to contact me as well. 😊

Special Folders

Take Home Communication Folder (blue): This will come home daily. This will be our communication from school to home folder (and vice versa). Your child's behavior chart will be sent home daily in this folder. Children will bring folders

home each day with completed work and parent information. **Please check these folders and empty out daily.** Read, complete, and return appropriate papers in this folder. Please make sure to clean out any in-class work.

Homework folder (red): This folder comes home on Monday and should be returned on the following Monday.

Friends Folder (green) -This folder will be sent home after we start Name Helper. We will pick 1 student of the day and practice identifying letters, write their name, and draw their picture. You may keep these folders at home and practice letter identification.

Work Folder (yellow) -This folder will be kept at school in your child's chair pocket. Any unfinished work will be stored in this folder and sent home when completed.

*Please send notes to school with your child at any time. **If sending money (e.g. field trips, book fair fundraisers), please put it in a labeled envelope with your child's name and purpose for money.** Please tell your child to let me know if they have something to give to me as I DO NOT check backpacks for these sort of things.



Homework

Homework will be sent home in your child's red folder at the beginning of each week on Monday. The work should be completed throughout the week and **must be returned on the following Monday**. Also, review sight word flashcards that will be sent home. Please plan to spend 10 minutes each night doing homework with your child. Homework activities consist of the following: nursery rhyme poem/reading passage, popcorn words, and reading log. Please be sure to return the reading log to receive a prize! I may also send home activities/games to practice other current reading or math skills we are learning in class.

Your child will also bring home a decodable book each week that we have practiced reading at school. Please have your child practice reading to you each night. This may be used as one of your books on the reading log.



Notes: Notes are required for the following reasons:

- *Change of transportation
- *Absences/illness
- *Early dismissal for doctor appointments



Conferences

There will be 1 mandatory parent-teacher conference this year (October). The date for the conference will be announced in upcoming newsletters. This conference is planned to discuss your child's progress and offer you ideas on how to help your child succeed. I may schedule more conference throughout the year if needed. You are always welcomed to schedule additional conferences by sending a note with your child, emailing, or calling me.



Newsletters/Website

A kindergarten newsletter will be sent home weekly. It will contain information about classroom learning goals, events, and important reminders. I also have an online website and twitter account. Please visit the sites to find out what we are learning, photos from our classroom, and how you can help support your child at home

Website: <http://www.MrsChambersGCE.weebly.com>

Twitter: https://twitter.com/MrsChambers_GCE

Expectations for Behavior in Classroom:

I have 5 key rules in my classroom that I expect every child to follow:

- Listen and follow directions
- Raise your hand
- Keep hands, feet, and objects to yourself
- Be nice to others
- Do your best

Behavior Plan- Clip Up/Down System

I give out positive rewards and praise for those students doing their "job." If a child is doing a nice job listening and working, they may get to "clip up." If a child is not being a good listener and/or not working, they may need to "clip down."

Pink= Outstanding!

Purple= Great Job

Blue= Good Choices

Green= Ready to Learn 😊

Yellow= Warning/Think About It

Orange= Time Out

Red= Parent Contact ☹️

These colors for the week will be recorded on a **behavior sheet** that will be sent home **daily** in your child's take-home folder. **Please sign and return the behavior chart in your child's folder.** I may write a note if behavior is severe enough where I would like you to know and talk to your child about, but if it is not and I feel I have taken care of it in the moment, please trust my judgement. Also, please understand this is a system for 20+ children throughout the day and the behaviors maybe very minor but will help me manage the classroom for the entire school year. If your child does not remember why he/she clipped down, please do not scold them for it. In order for the system to be effective and the children to maintain honesty with you at home, please have a conversation of what they can do **the next day** to clip up. 😊 I may randomly give out prizes for students who had were green or higher for the day or entire week.



School-wide Positive Behavior Plan/Blue Tickets

Your child may receive a blue ticket for showing the Warrior Way and doing their best in the following areas:

Be Responsible- Know your job and do it

Be Respectful- Treat others the way you want to be treated

Be Safe- Make smart choices

The tickets will be collected and drawn for a prize on Friday. If chosen, your child will get his/her recognized on announcements Friday morning and a post card will get sent home.

Other Important Information



Dressing for School

Please dress your child in comfortable clothing for school. It is best to dress children in "play" clothes instead of "dress" clothes since some activities require children to paint, sit on the floor, or play outside. In cold weather, please dress your child accordingly since we may go outside to play or for a short walk on the school grounds. Because we do many physical activities during the day, it is recommended that children do not wear clogs, flip-flops, or sandals to school.

Children must wear tennis shoes to school on GYM days. Please refer to weekly newsletters.



Medications

The school nurse will administer all medications. Please contact the nurse if your child is to be given any medicine during school hours. If your child has asthma, you may want to consider leaving a spare inhaler with the nurse. **Do not send medicine to school in your child's book bag. This includes cough drops or "sore throat lollipops."** Make sure to let me know if your child has any food allergies.



Can You Lend A Hand????

Our program is only a success if we have help from our volunteers! **We need at least 1 volunteers each day to help with stations.** Please ask family and friends to sign up! I will send home a volunteer calendar for you to sign up to help in the classroom monthly. Thank you in advance for helping our class!

*All volunteers **must** have a completed background check on file in the office. I can also send a form home with your child. You will **not** be able to volunteer without a background check on file. This includes attending field trips.



Birthdays

Classroom birthday treats are allowed, but please check with me in advance in case of any allergies. Due to disruptions and possible hazards, special deliveries such as balloons or flowers are not allowed. Additionally, in order to protect the feelings of all children, students are **not permitted** to pass out any invitations at school even if the entire class is invited. Invitations may be mailed outside of school.



Supplies

Each child needs to have a backpack that is large enough for a 9X12 folder. These backpacks need to be able to fit into our lockers. **No** wheels or extended handles please. All children must have their backpack for Wednesday. They do not need a separate art box. School supplies that you will need are listed below. Please do **NOT** put your child's name on supplies. The items crossed out are not needed for Mrs. Chamber's class.

- 2-4 Packs of Dry erase markers (black preferred)
- 2- Boxes of Kleenex
- 1- Pair child sized scissors- blunt end
- 4- Boxes 24 crayons
- 24- Glue Sticks
- ~~2- Ten packs of #2 pencils~~
- 1- Hand sanitizer
- 2-3 Prong pocket folders (red, yellow, blue, green)
- ~~2- Composition notebooks~~
- 1- Pack of markers
- Yellow highlighters
- **GIRLS:** Lysol wipes
- **GIRLS:** Quart Ziploc bags
- **BOYS:** Baby wipes
- **BOYS:** Gallon Ziploc bags

Wish List

These are the items we are always in need of:

- Candy for candy bucket
- Prizes/toys for prize basket
- Craft Supplies (e.g. stickers, buttons, craft sticks, yarn)
- Snacks (e.g. cereal, pretzels, fruit snacks)

**** If you have any questions, please do not hesitate to contact me at school. Always remember that we are a team in this amazing journey of kindergarten. We will work hard together to overcome any obstacles that may occur!**

Mrs. Chambers

Brentwood Office #317-535-3980 Ext #2219

Transportation Office #317-535-7255

School Website <http://www.cpcsc.k12.in.us/o/gce>

Teacher Website <http://www.MrsChambersGCE.weebly.com>

Email Address jchambers@cpcsc.k12.in.us

Twitter https://twitter.com/MrsChambers_GCE